



**February 25, 2014**

**DIVISION MEMORANDUM**  
No. 102, s. 2014

**FIRST QUARTER SCHEDULE OF THE SPFL-FRENCH 'FACE-TO-FACE' FOLLOW  
THROUGH TRAINING FOR TEACHERS**

**To: OIC, Assistant Superintendents  
Education Supervisors/Coordinators  
Secondary School Heads**

1. Attached is an Unnumbered Regional Memorandum, entitled, **"First Quarter Schedule of the SPFL-French 'Face-To-Face' Follow Through Training for Teachers."**
2. Immediate dissemination of the contents of this Memorandum is desired.

  
**ARDEN D. MONISIT, Ed.D.**  
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent:	(032) 255-6405
Asst. Schools Division Superintendent:	(032) 414-7457
Accounting Section:	(032) 254-2632
Disbursing Section:	(032) 255-4401
Admin/Legal:	(032) 253-7847

Website : [www.depedcebuprovince.com](http://www.depedcebuprovince.com)  
E-mail Add : [depedcebuprovince@yahoo.com](mailto:depedcebuprovince@yahoo.com)



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



MEMORANDUM

To : Schools Division/City Superintendents/ Officers- In-Charge of:  
Cebu Province Tagbilaran City  
Toledo City Lapu-lapu City  
Mandaue City

Attention: Division SPFL-French Coordinators, School Heads, and Teachers of the following schools:  
1. Medellin Science High School 5. Mandaue City Science High School  
2. Minglanilla Science High School 6. Tagbilaran City Science High School  
3. Guindaruhan National High School 7. Toledo City Science High School  
4. Lapu-Lapu STEC High School

From : DR. CARMELITA T. DULANGON  
Director III  
OIC, Office of the Regional Director

Subject : FIRST QUARTER SCHEDULE OF THE SPFL-FRENCH 'FACE-TO-FACE' FOLLOW THROUGH TRAINING FOR TEACHERS

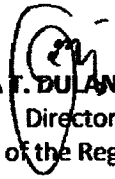
1. Per communication from Mr. Beord Thery, the Linguistic Attache of the Embassy of France, this Office announces the schedules of the 'Formal Face-to-Face' Follow-through Training on Special Program in Foreign Language- French (SPFL- F) starting on the first quarter of 2014. The training still takes place on a Friday afternoon (once a month) at 2-5 PM in Alliance française de Cebu.
2. Everyone's attention is directed to the schedule for the first quarter of this year:
  - January 17, 2014
  - February 7, 2014
  - March 7, 2014
3. As usual, the Embassy and DepEd are expecting an improved 100 % attendance of teachers involved in this SPFL-French 'Face-to-Face' Follow- through Training.
4. Division Coordinators and School Heads are enjoined to monitor their teachers' punctuality and attendance in French classes in all the scheduled once a month Friday sessions, to make the program work. Elise Robillard, Deputy Director of Alliance française de Cebu, will be supervising the training for the Alliance side and Ms. Marcelita S. Dignos from the DepEd.
5. Transportation allowances shall be reimbursed at the end of the last training day. All required documents shall be submitted right on the last day of the training to the Regional SPFL Coordinator, Ms. Marcelita S. Dignos, who will in turn submit it to the Central Office for the processing of the reimbursement. Expenses shall be charged to HRTD Funds, subject to the usual accounting and auditing rules and regulations.

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Tel. nos. 231-1309/414-7399/255-4542 (RD's Office); 231-1433/414-7399 (ARD's Office);  
256-2375/253-8061 (Budget & Finance); 254-7065 (Elem. Educ.); 414-7326/255-1313 (Admin Office);  
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414-7322 (Supply); 234-4769 (Records); 254-7071 (Legal); 231-2160 (Guard)  
Fax Nos. 231-1432/231-1425/231-1433/233-9030/231-1071/232-9925  
Email: decsro7@cvis.net.ph; DepEd\_bfd@cvis.net.ph

6. To avoid disruption of classes of the participating teachers, school heads shall assign school personnel or anybody to provide alternative learning materials and activities, such as modules for reading and viewing materials in compliance with DepEd Order No. 9, s. 2005, entitled Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.

7. Immediate dissemination of the contents of this Memorandum is desired.

  
CARMELITA T. DULANGON, Ed.D.  
Director III  
OIC, Office of the Regional Director

CTD/LC./msd  
CLMD